## RECORD NO. 3991

## FLINTSHIRE COUNTY COUNCIL

## CABINET RECORD OF DECISION

DATE OF MEETING: 12 JULY 2022 AGENDA ITEM NO. 14

REPORT OF: Chief Executive, Corporate Finance Manager

SUBJECT: ANNUAL REVIEW OF FEES AND CHARGES 2022

**RECOMMENDATIONS OF REPORT:** 

(1) That Cabinet approves the schedule of fees and charges documented in the appendix for implementation on 1st October 2022; and

(2) That Cabinet approves the revised Income Generation Policy version three.

**DECISION:** As detailed in the recommendations.

**REASON FOR DECISION:** As in the report.

CONSULTATIONS
REQUIRED/CARRIED OUT:

The principles and process for the annual review of fees and charges were considered and endorsed by the Corporate Resources and Overview Scrutiny Committee and Cabinet in July 2019. These were included within the Council's Income Generation Policy (version two), which was endorsed by Cabinet in July 2020. An update to that

Policy is appended to this report as Appendix B.

The annual review of fees and charges, and introduction of any new fees or charges, is overseen and monitored by Portfolio Programme Boards.

New discretionary fees and charges are approved under Delegated Powers/Authority processes, prior to which an IIA should have been completed considering the Sustainable Development Principles, Wellbeing

Goals and Council's Wellbeing Objectives, along with any potential equality and/or diversity issues.

For the purposes of transparency it is recommended that Cabinet request a customer friendly version of the schedule of fees and charges, which shows the frequency of charging (one off, weekly, monthly, etc.), is produced and published for 2022.

## **RESOURCE IMPLICATIONS:**

The generation of income from fees and charges is part of the strategy of options to meet the challenge of the MTFS.

Estimations of income generated through the application of fees and charges, and any increases to them, is monitored and factored into budget setting and the MTFS.

**DECLARATIONS OF INTEREST:** None.

**DISPENSATIONS** None.

**DATE PUBLISHED:** 13<sup>th</sup> July 2022

**SIGNED** 

**Democratic Services Manager**